

**Central Absentee Precinct
(CAP)
Poll Watcher Training
Special Election
And
General Election
2025**



Rev. 07-21-25

Disclaimer

This training is current and is kept as up-to-date as possible as we receive new information from FCOE.

Please refer to our RESOURCES website for any updated information:

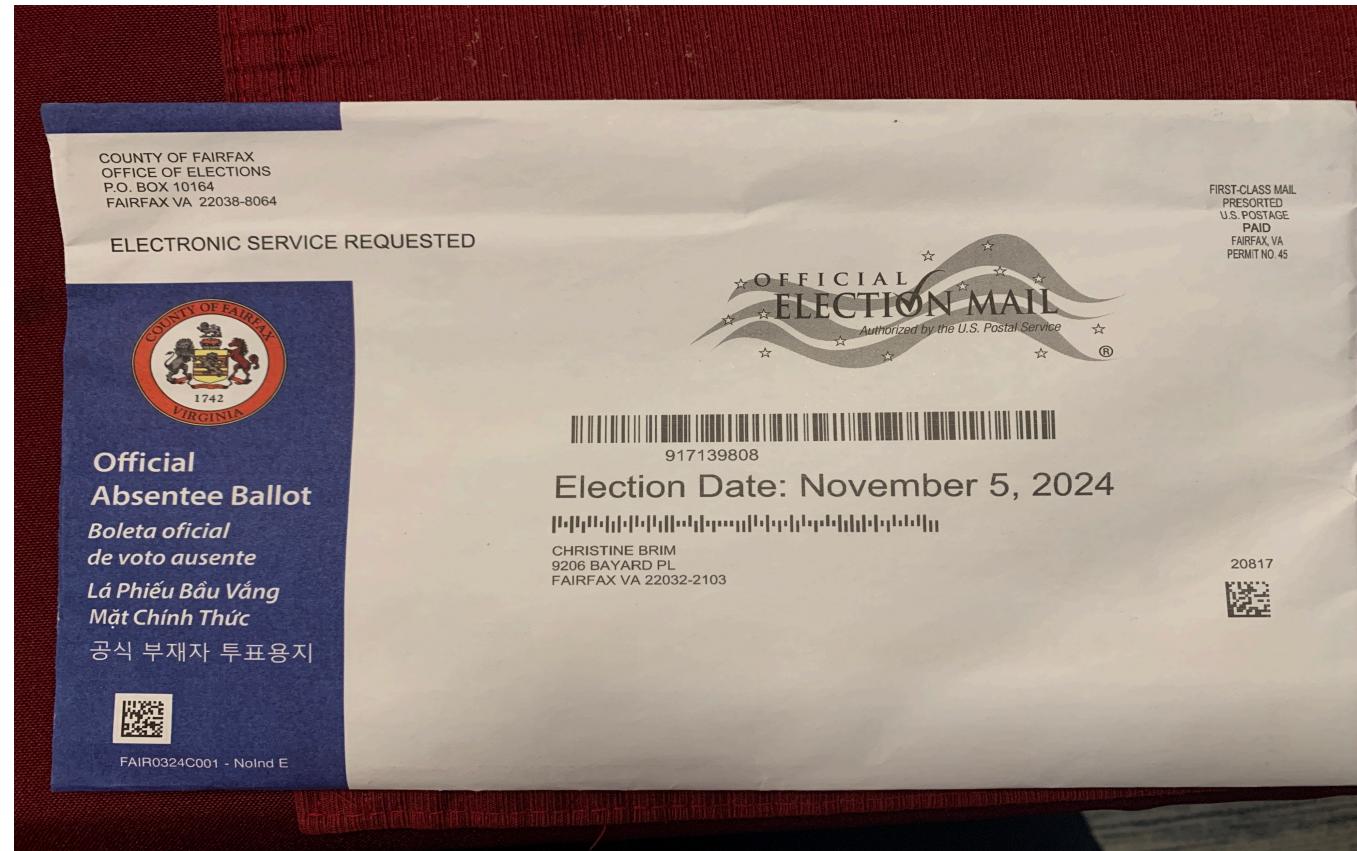
<https://fairfaxgop.org/fairfax-gop-poll-watcher-resources/>

2. Absentee Ballot Mail Room Receiving



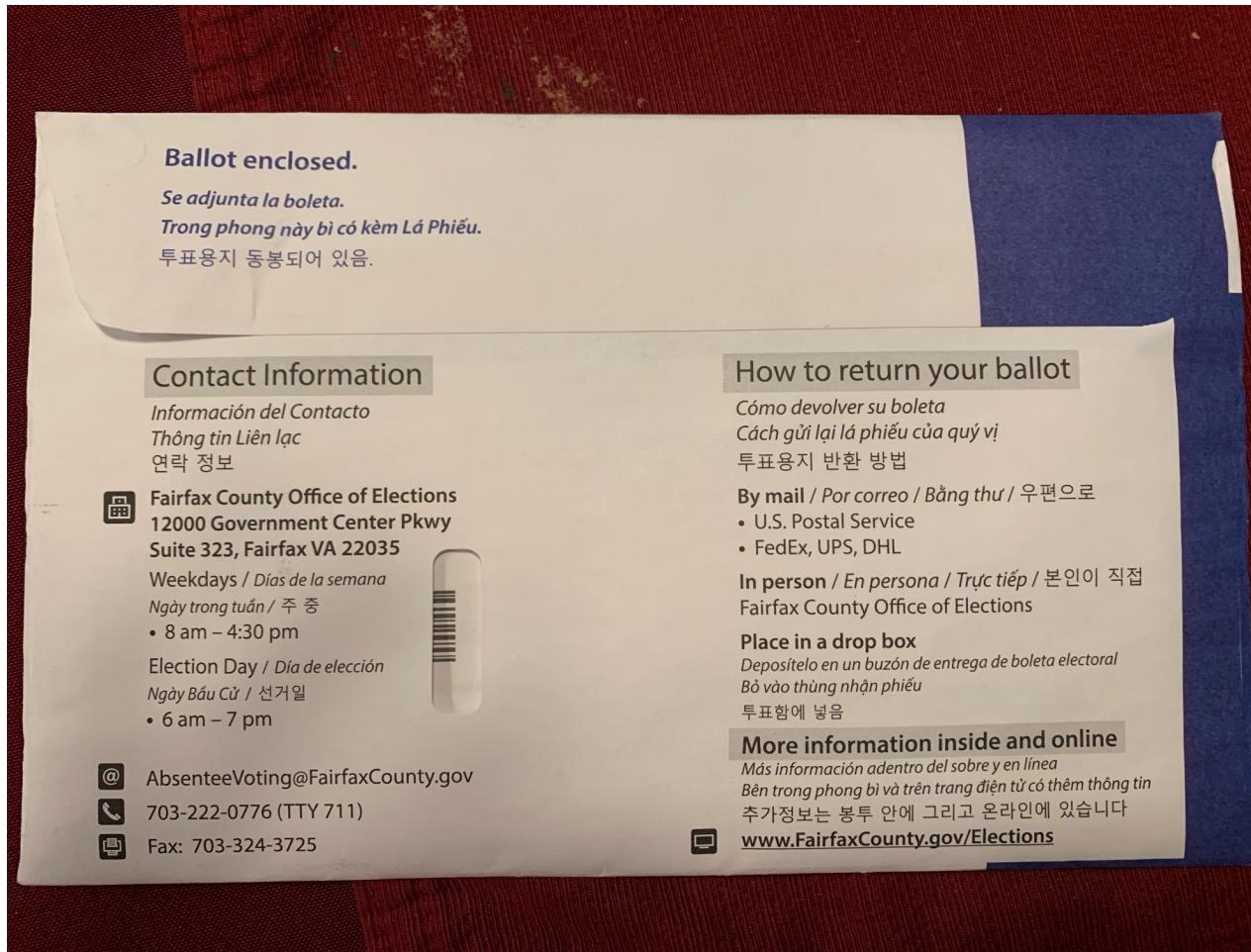
Absentee Ballot Packet Sample

- Outside Envelope Sent to Voter - FRONT



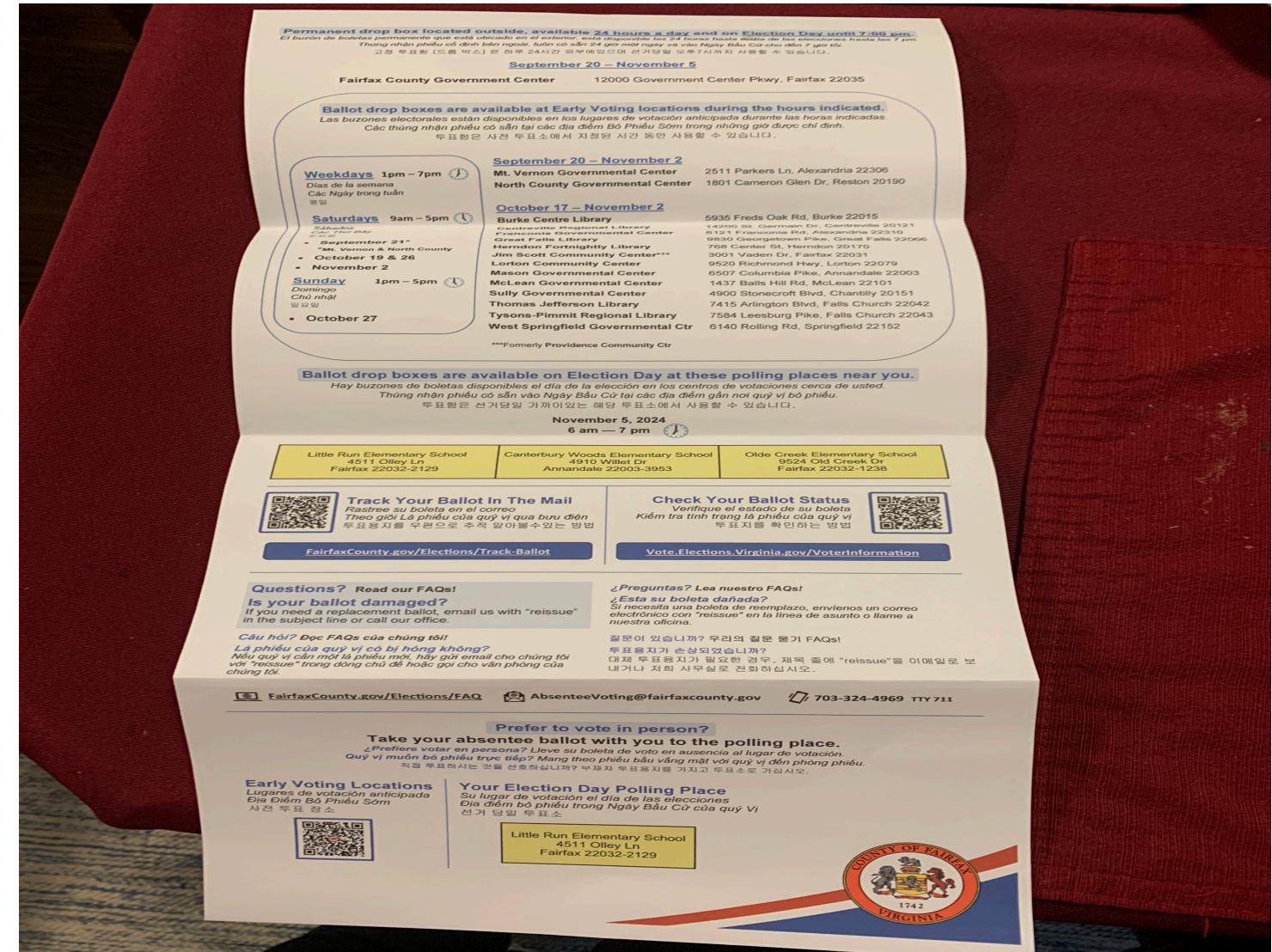
Absentee Ballot Packet Sample

- Outside Envelope Sent to Voter - BACK



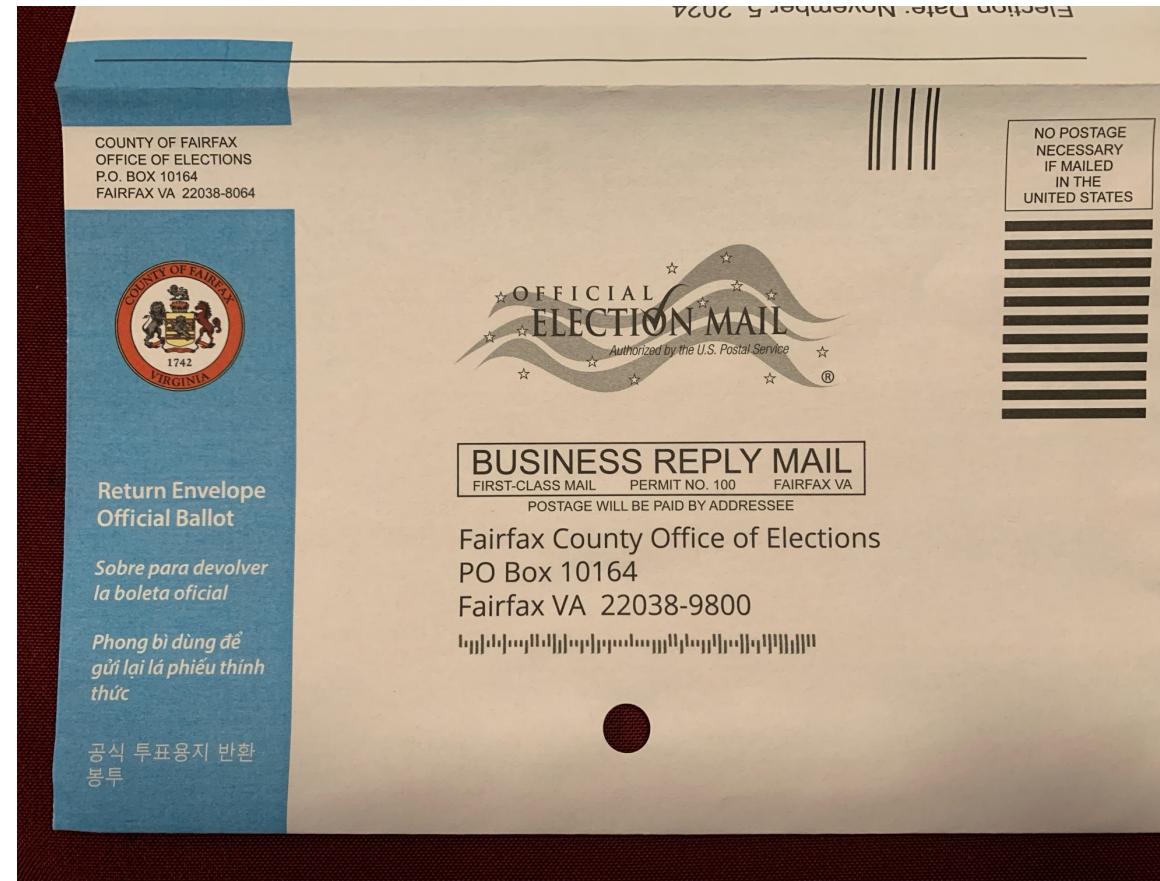
Absentee Ballot Packet Sample

- Instructions for Voter



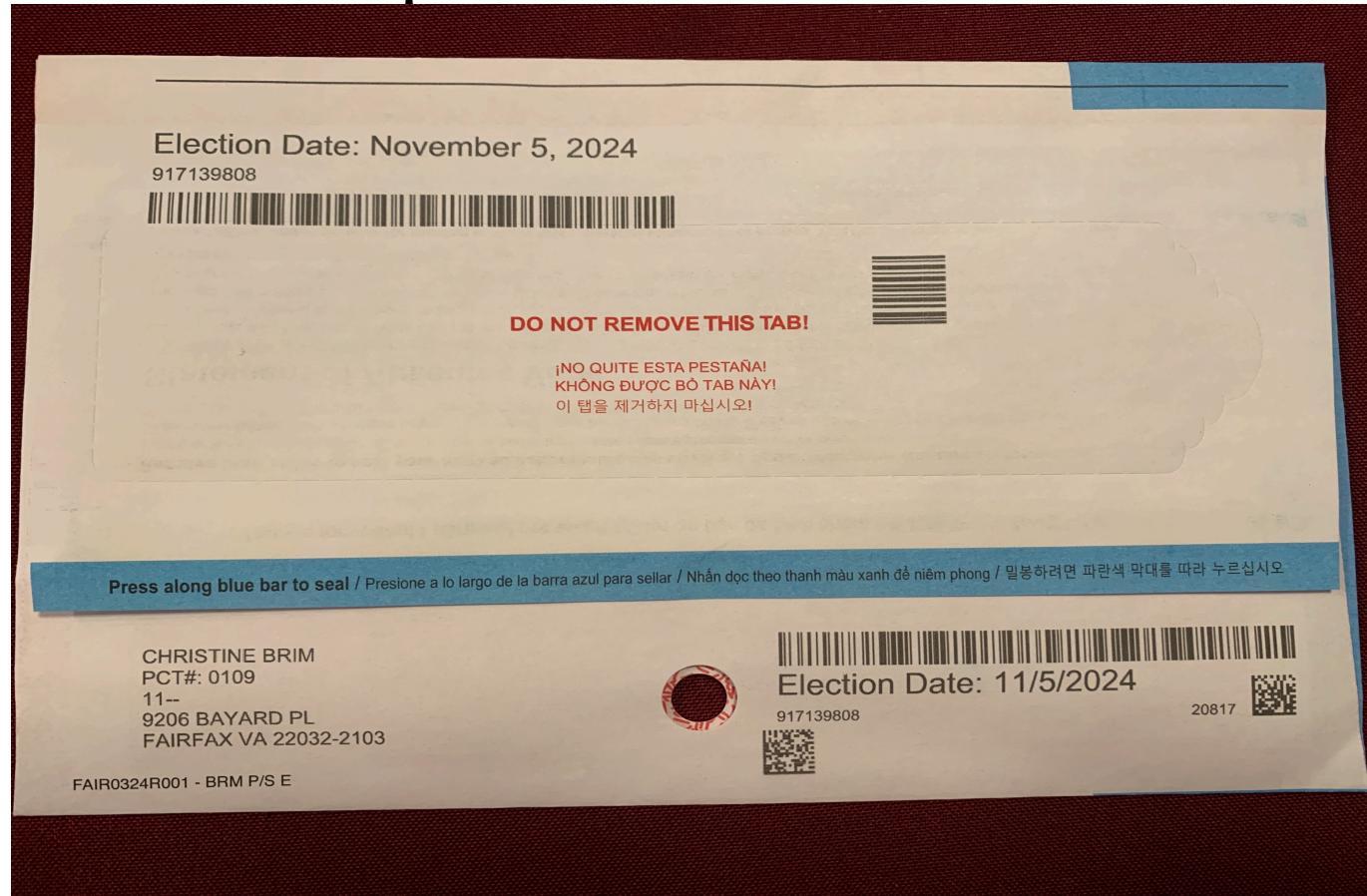
Absentee Ballot Packet Sample

- Inner Security Return Envelope (to Send to Elections Office) - FRONT



Absentee Ballot Packet Sample

- Inner Security Return Envelope (to Send to Elections Office)
Showing Protective Flap - BACK



Absentee Ballot Packet Sample

- Inner Security Return Envelope Voter Information (Statement), Under the Protective Flap

Did you complete the Required Information below? ↓

¿Completó la información requerida a continuación?
Bạn đã hoàn thành Thông tin bắt buộc bên dưới chưa?
아래의 필수 정보를 완료하셨습니까?

REQUIRED INFORMATION
INFORMACIÓN REQUERIDA/THÔNG TIN BẮT BUỘC/필수 정보

Print clearly and complete all blanks for the Statement of Absentee Voter.
Escriba claramente y complete todos los espacios en blanco para la Declaración de Votante Ausente.
In rõ ràng và điền đầy đủ tất cả các chỗ trống cho Tuyên bố của Cử tri Vắng mặt.
부재자 유권자 진술서의 모든 공란을 명확하게 인쇄체로 작성하고 작성하십시오.

Scannee el código QR para leer la Declaración de Votante Ausente
Quét mã QR để đọc Tuyên bố của Cử tri Vắng mặt
결석 유권자 진술서를 읽으려면 QR 코드를 스캔하십시오



First / Nombre / Tên gọi / 이름 **Middle** / Segundo / Tên đệm / 중간 이름 **Last** / Apellido / Tên họ / 성 **Suffix** / Sufijo / Hậu tố / 접미사 (Jr, Sr, III)

Legal Residence Address in Virginia
Residencia Legal en Virginia / Nơi cư trú hợp pháp ở Virginia / 버지니아의 법적 거주지

City / Ciudad / Thành phố / 시 **ZIP Code** / Código Postal / Số / 우편 번호

Signature of Voter / Firma de la Votante / Chữ ký của Cử tri / 유권자 서명

Voter's Birth Year
Año de Nacimiento del Votante
Năm sinh của cử tri
유권자의 출생 연도

Last 4 digits of Voter's SSN
Últimos 4 dígitos del SSN del Votante
4 chữ số cuối SSN của Cử tri
유권자 SSN 마지막 4자리

Date / Fecha / Ngày / 날짜
If never issued a SSN, print your Voter ID Number
Si nunca emitió un SSN, imprima su número de ID de Votante
Nếu bạn chưa bao giờ cấp SSN, hãy in Sô ID cử tri của bạn
SSN을 발급한 적이 없다면 유권자 ID 번호를 인쇄하십시오

CHRISTINE BRIM
PCT#: 0109
11--
9206 BAYARD PL
FAIRFAX VA 22032-2103

FAIR0324R001 - BRM P/S E

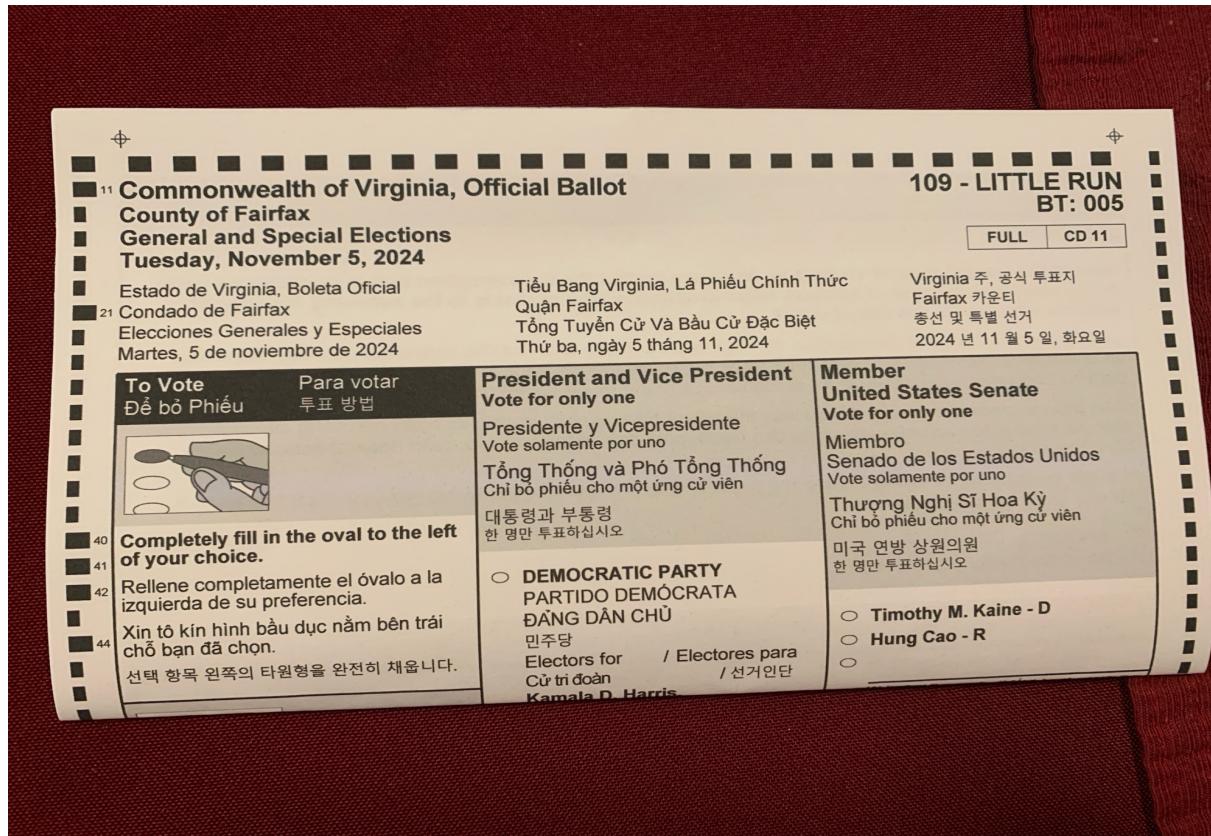
Election Date: 11/5/2024
917139808

20817

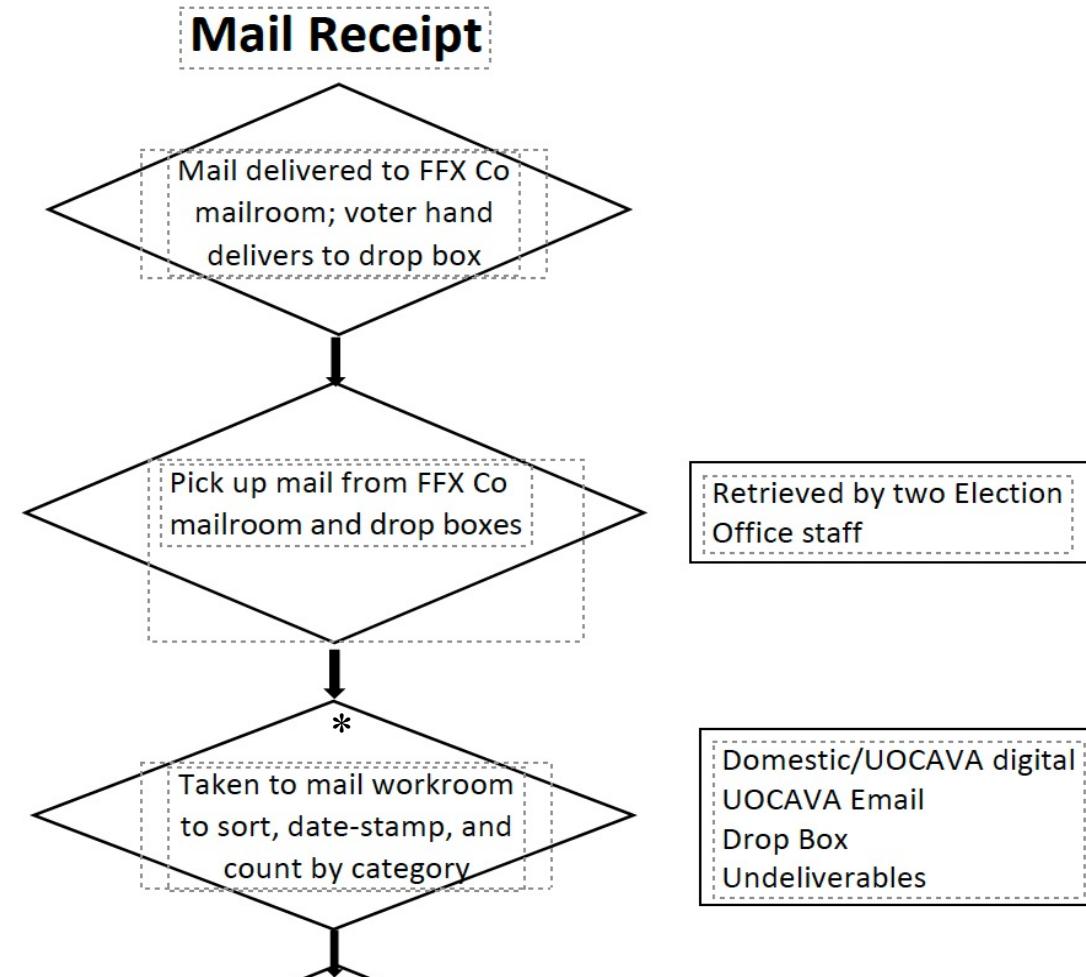



Absentee Ballot Sample

- Folded Ballot

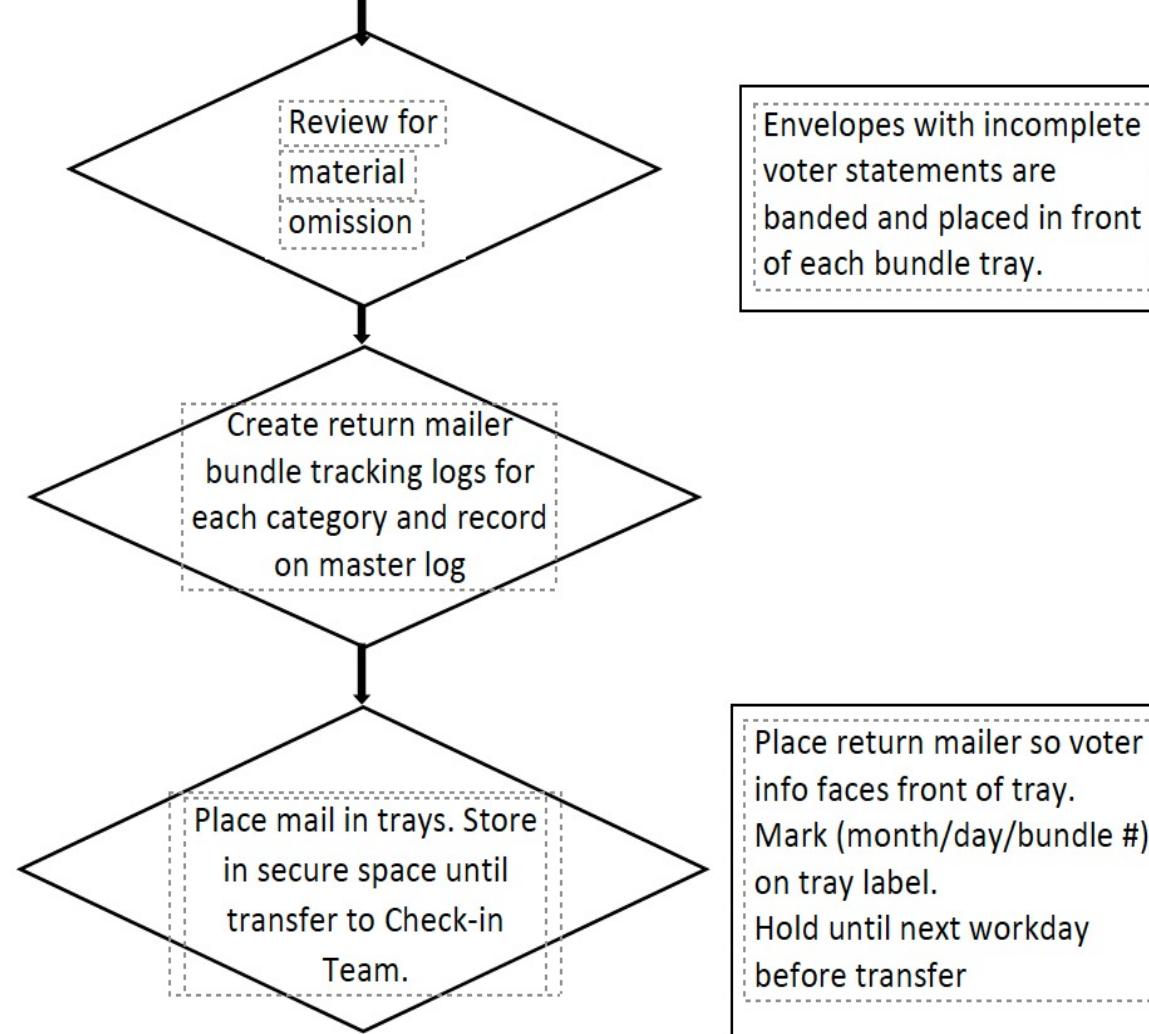


Mailing Room Absentee Ballot Receiving Process



*Once Absentee Ballot is received and date stamped by Mailer Receipt staff, it must be entered into VERIS within 72 hours according to Virginia Election law.

Mailing Room Absentee Ballot Receiving Process



What is the Cure Process?

Cure is the process used to check the completeness and accuracy of the material information the voter writes on the security envelope containing the voter's marked absentee ballot, and to contact the voter to provide them an opportunity to correct and complete the material information when lacking.
(Virginia Code §24.2-709.1)

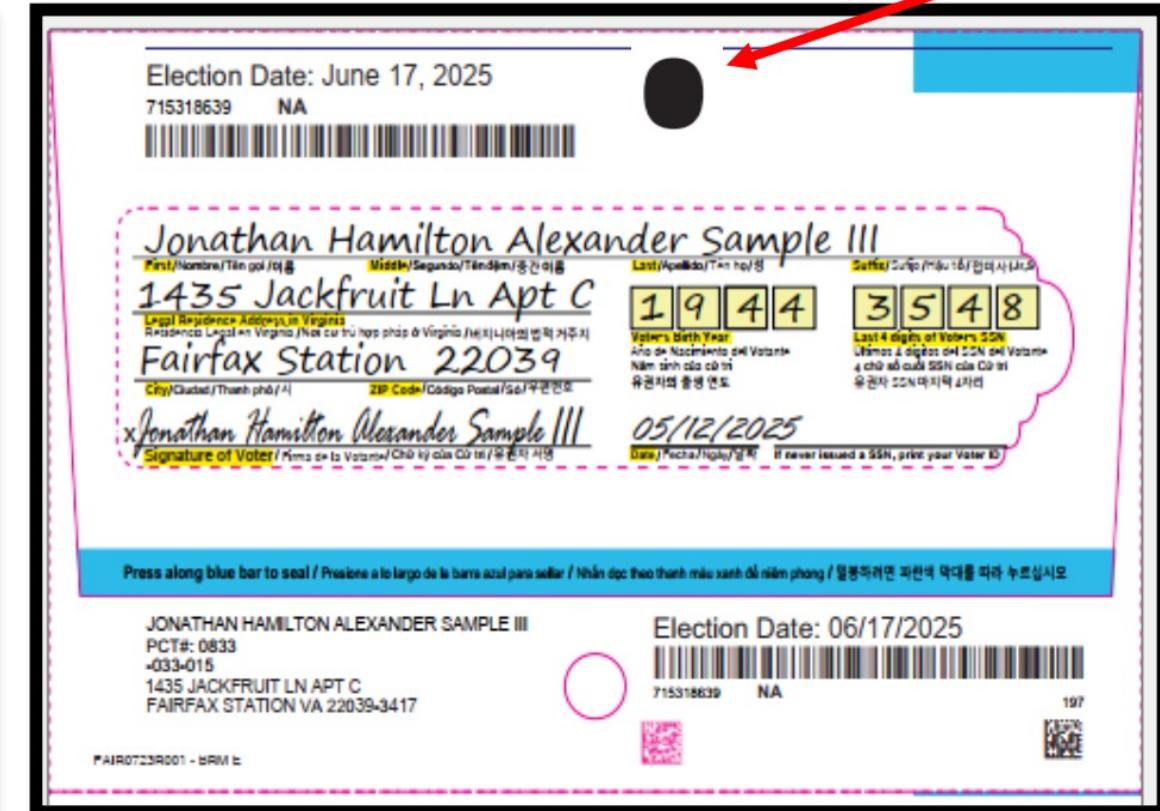
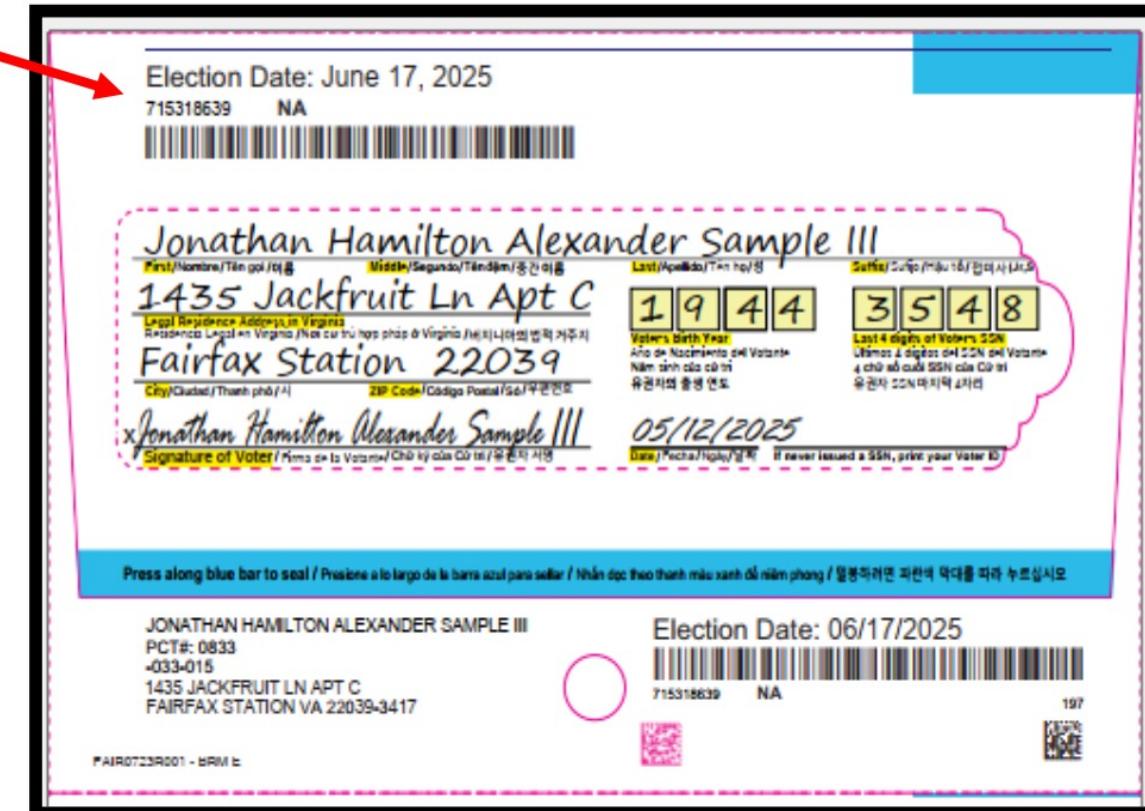
Both **Mailer Receipt** and **Mailer Check-in** staff identify absentee ballots that need to undergo the Cure process.

What Material Information is Required to Prevent Ballots From Going to Cure Process?

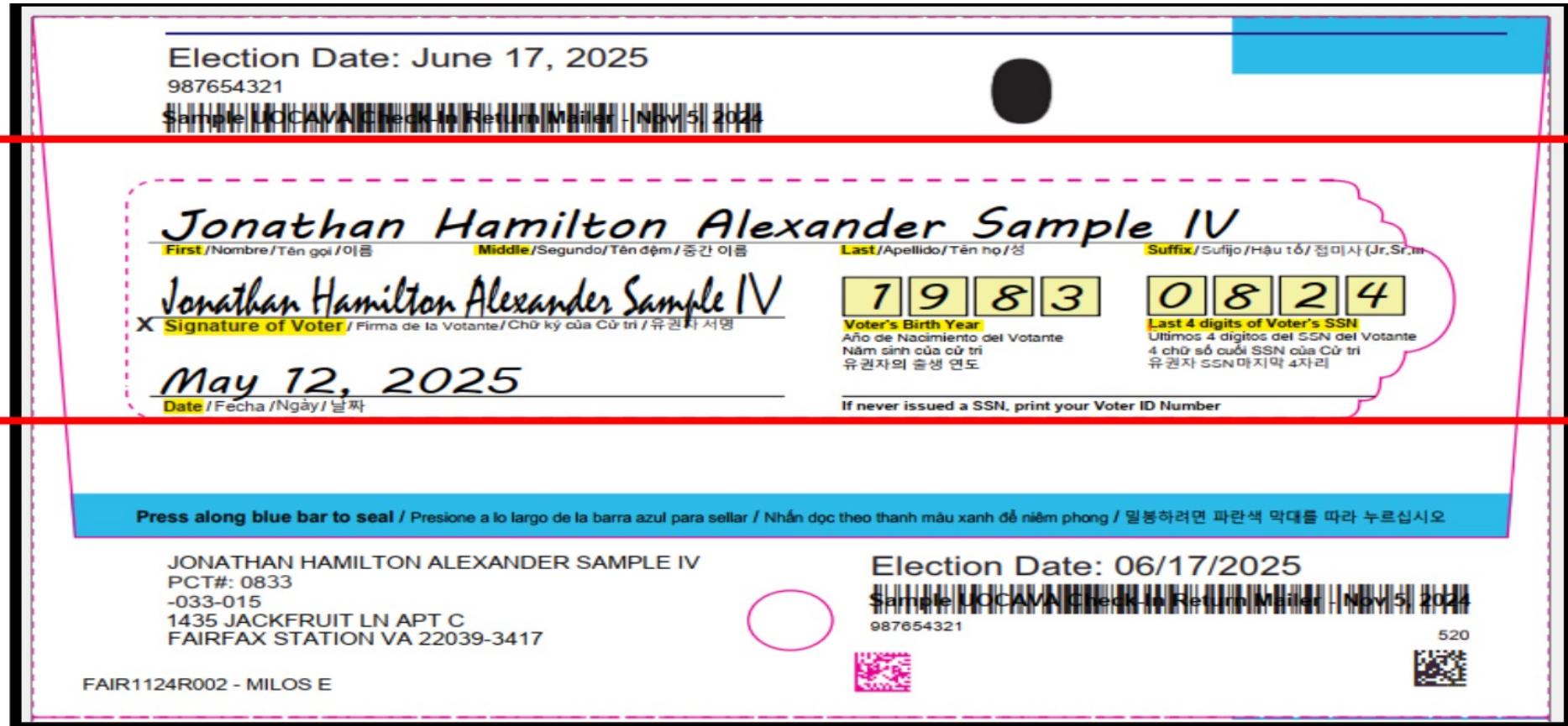
- All mailed absentee ballots returned by Mail or Drop Box must be reviewed by FCOE staff at the Mailer Receipt and the Mailer Check-in.
- Security envelope is inspected (NOT OPENED).
 - Security Envelope must show the **material information 1 VAC 20-70-20**
 - **Printed first and last name**
 - Unless there is more than one person with same first and last name at same address; if more than one then middle name and suffix must be written
 - **Address:** House number, street name (*Rd, St, Ave, Ln, and apt# are not required*).
 - **Signature of voter**
 - **Year of birth**
 - **Last Four Digits of Voter's Social Security Number**

Voter Material Information Required on the Domestic Mailer Envelope

Domestic Return Mailer – Reverse Side

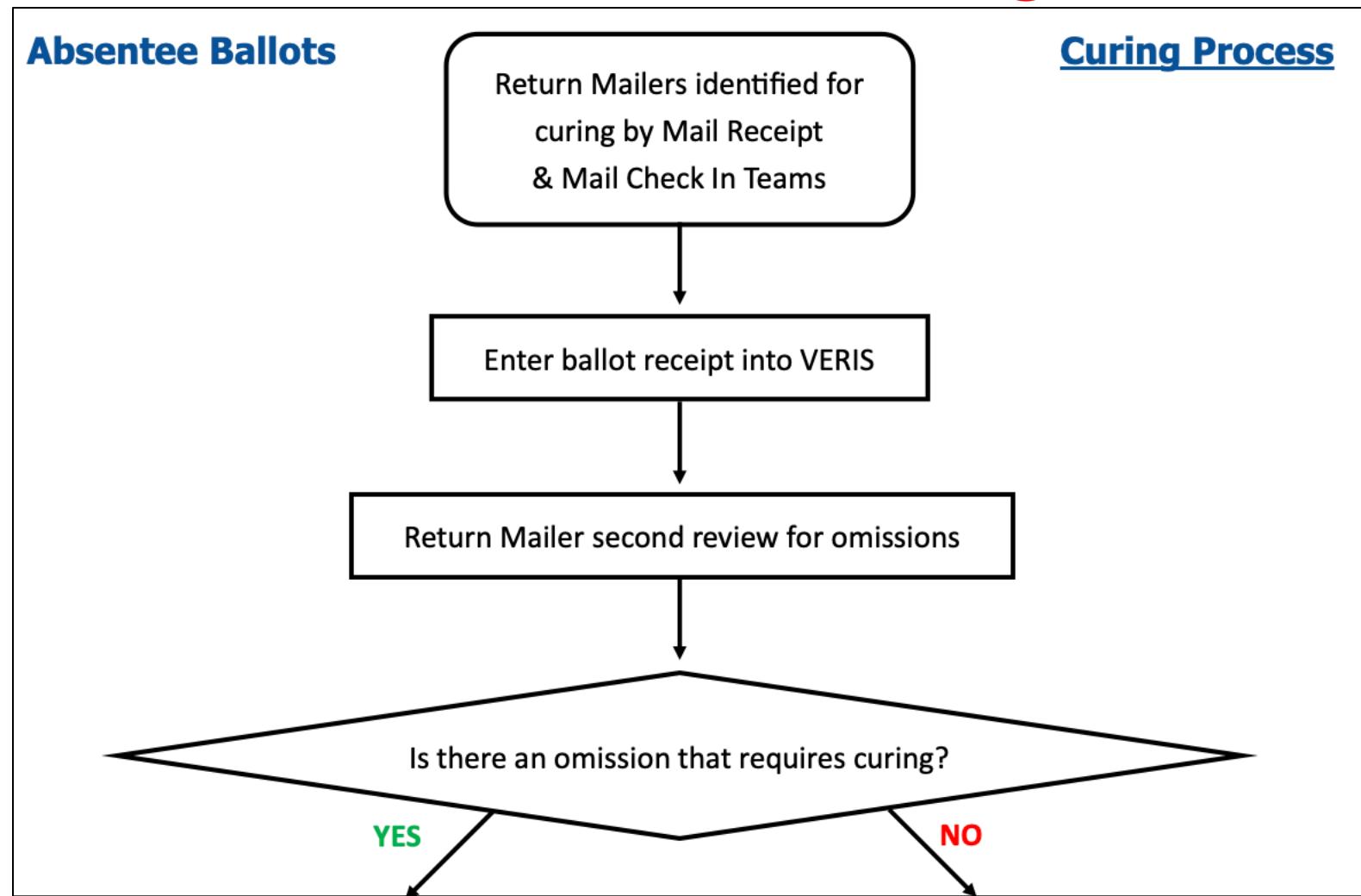


Voter Material Information Required on the UOCAVA Mailer Envelope

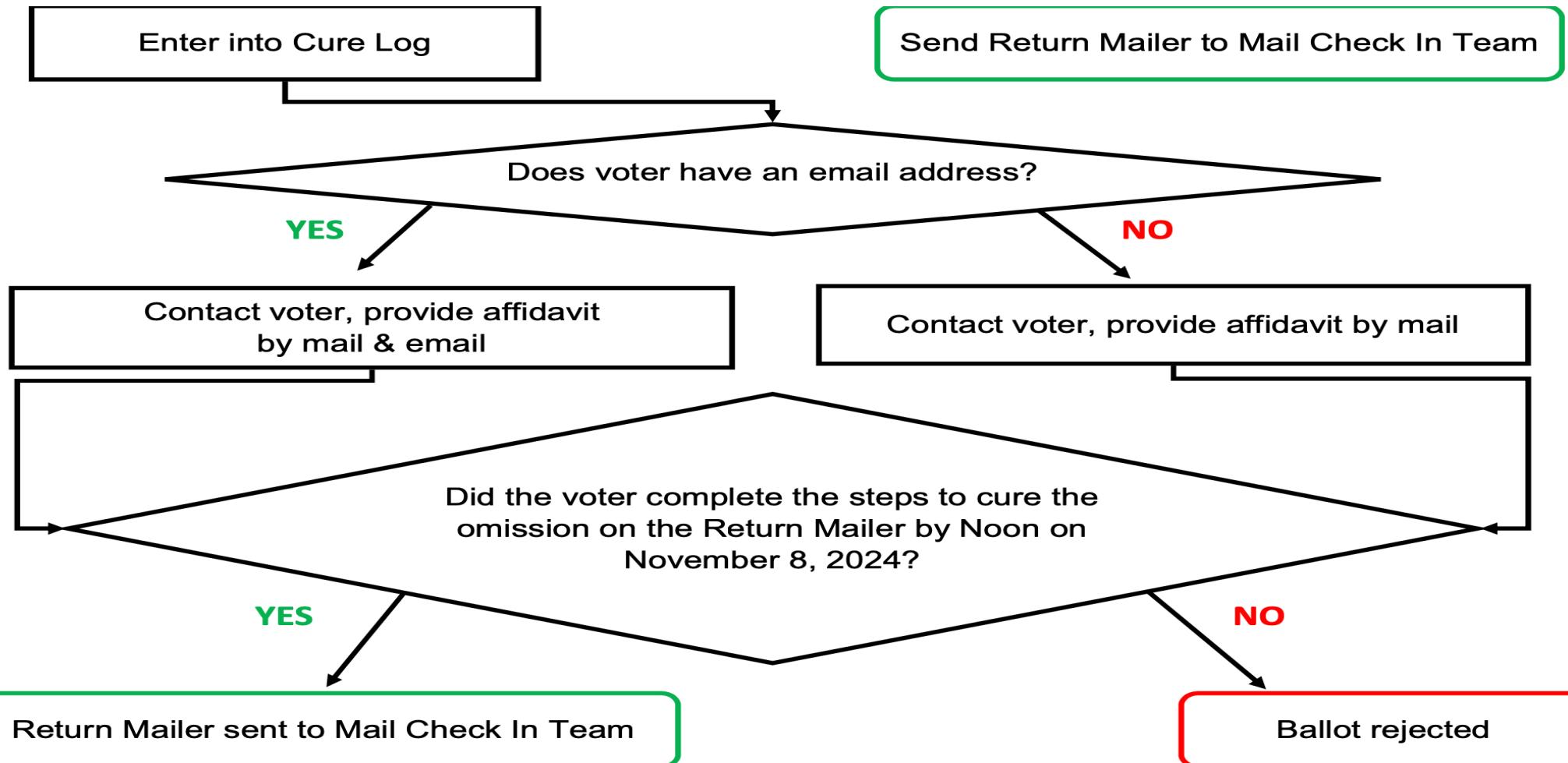


Same Identification Code in top left corner – but reduced info required

Mailer Check-in Process: Curing Decision



Mailer Check-in Process: If Curing is Required (Yes or No)



When Does the Cure Process End?

- The Cure Process **ends with ballot delivery by mail and from Drop Boxes to the mail room at end of day, Friday, *before* the election. (*September 5, 2025*)**
- The registrar must notify the voter of any material information deficits by the Friday preceding Election Day. (*September 5, 2025*)
- Any absentee ballot returned *after* the close of business on Friday, *September 5, 2025*, *shall not* undergo the Cure Process – meaning the voter will not be notified of the omission or inaccuracy and the ballot will be *rejected*.