



PLACE STAMP  
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SECRETARY FAIRFAX COUNTY ELECTORAL BOARD  
12000 GOVERNMENT CENTER PKY STE 323  
FAIRFAX VA 22035

*Office of the Electoral Board  
Fairfax County, VA*



*Serve Your Community,  
Serve as an Election Officer*

Work At the Polls on Election Day!  
How to be an Election Officer in Fairfax County, VA

Dear Registered Voter,

On Election Day, more than 3,000 of your neighbors serve the voters in Fairfax County by working as Election Officers. You can be one of that number. As an Election Officer at one of our polling places, you would play an active role in ensuring the on-going success of the electoral process.

We need dedicated individuals who take pride in their work, are patient and enjoy working with people, and who take direction well and are detail-oriented. You may be just the person we are looking for!

What are the requirements to be a poll worker?

- Be a registered voter in the Commonwealth of Virginia.
- Do not hold elected office nor be the employee of an elected official.
- Enjoy meeting people and serving the public.
- Be able to take direction, pay attention to detail and not be easily distracted.
- Be available to work the entire day on Election Day **OR**
- If working a split shift, meet all split shift requirements and deadlines.
- Complete and return an Election Officer application.
- Be willing to represent one of the two major political parties, as required by law.
- Be appointed by the local Electoral Board as an Election Officer.

Please read the enclosed information, complete the application and return to us using the self-mailer.

Thank you for your interest in serving as a Fairfax County Election Officer. The Electoral Board greatly appreciates those citizens who help us make our elections work.

Fairfax County Electoral Board  
12000 Government Center Parkway, Suite 323  
Fairfax, VA 22035

To request reasonable ADA accommodations, call the Electoral Board at  
Telephone: 703-324-4735 Fax: 703-324-4706  
TTY: 711 (Virginia Relay)

E-mail: [elect@fairfaxcounty.gov](mailto:elect@fairfaxcounty.gov) Web: [www.fairfaxcounty.gov/leb](http://www.fairfaxcounty.gov/leb)

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